

LEONARD JOEL

MELBOURNE HEAD OFFICE

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FINANCE MANAGER

Reports to: CEO

Position: Full time

Location: Hawthorn, Melbourne

Responsibilities

Reporting into the CEO this is a critical role to the business –

- Oversee finance team and management of 2 direct reports
- Management of the cash flow
- Responsible for month end management of the profit and loss and balance sheet
- Preparation of management reports (budgeting and forecasting)
- Finance business partner and financial advisor to Department managers
- Provide analysis on results and commercial value add
- Project manage systems implementations and process improvement
- BAS preparation
- Management of the payroll for 40 staff
- Oversee AR, AP and vendor settlements

Background

- Experienced small company background finance manager ideally suited. Also looking for someone who has some commercial finance management experience.
- CPA/CA qualified
- Ability to be hands on and take ownership of the finance function for a small business
- Provide commercial value add to assist business with growth and maximise profit/performance
- Excellent communication skills
- Ability to business partner with non financial stakeholders across the business
- Relationship management skills and ability to manage staff
- Sound skills in transactional accounting and MYOB experience would be an advantage

Benefits on offer

- This business has a great culture and welcoming team
- Opportunity to manage two engaged staff members
- Commercially focused role that gets involved with deals
- Work closely with the business and be a trusted business partner
- Full time office based role to connect and collaborate with the whole business.
- Work life balance standard working hours are 9am to 5pm

Please apply if you are interested in this position. info@cachetrecruitment.com.au

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